



Cambridge City Council
West Central Area Committee

Date: Thursday, 28 September 2017

Time: 7.00 pm

Venue: Meeting Room - Wesley Methodist Church, Christ's Pieces, CB1 1LG

Contact: democratic.services@cambridge.gov.uk, tel:01223 457013

Agenda

- 1 Welcome, Introduction and Apologies for Absence
- 2 Declarations of Interest
- 3 Minutes (Pages 3 - 12)
- 4 Matters and Actions Arising From the Minutes (Pages 13 - 14)

Item for discussion

- 5 Open Forum
- 6 Managing Tourism in the City Centre
- 7 Greater Cambridge Partnership Greenway Projects

Item for decision

- 8 Environmental Report - WCAC (Pages 15 - 44)

City Councillors: Holt (Vice-Chair), Bick, Cantrill, Gehring, Gillespie, Hipkin, Holland and Ratcliffe

County Councillors: Harrison and Richards

City and County Councillor: Nethsingha (Chair)

Information for the public

The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public. For details go to:

www.cambridge.gov.uk/have-your-say-at-committee-meetings

For full information about committee meetings, committee reports, councillors and the democratic process:

- Website: <http://democracy.cambridge.gov.uk>
- Email: democratic.services@cambridge.gov.uk
- Phone: 01223 457013

WEST CENTRAL AREA COMMITTEE

18 July 2017
7.00 - 9.05 pm

Present

Area Committee Members: Councillors Nethsingha (Chair), Holt (Vice-Chair), Bick, Cantrill, Gehring, Gillespie, Ratcliffe, Harrison and Richards

Councillors Harrison, Nethsinga and Richards

Officers:

Head of Property Services: Dave Prinsep

Anti-Social Behaviour Officer: Sarah Steggles

The Director of Planning and Economic Development, Stephen Kelly

Principal Conservation and Design Officer: Christian Brady

Committee Manager: Toni Birkin

Other Officers in Attendance:

Police Inspector: Nigel Leadbeater

Police Sergeant: Kevin Mišik

FOR THE INFORMATION OF THE COUNCIL

17/14/WAC Election of Chair and Vice Chair - WCAC

The Head of Property Services took the Chair whilst the West Central Area Committee elected a Chair.

Councillor Cantrill proposed, and Councillor Holt seconded, the nomination of Councillor Nethsingha as Chair.

Resolved unanimously that Councillor Nethsingha be Chair for the ensuing year.

Councillor Nethsingha assumed the Chair from the Committee Manager at this point.

Councillor Bick proposed, and Councillor Gehring seconded, the nomination of Councillor Holt as Vice Chair.

Resolved unanimously that Councillor Holt be Vice Chair for the ensuing year.

17/15/WAC Welcome, Introduction and Apologies for Absence

Apologies were received from Councillors Holland and Hipkin.

Councillor Ratcliffe reported that, following Ward boundary changes, Councillor Scutt's Ward now included part of the West Central Area Committee and she would be attending future meeting. She sent apologies for this meetings.

17/16/WAC Declarations of Interest

No declarations of interest were made.

17/17/WAC Minutes

The minutes of the meeting held on 9th March 2017 were approved as a correct record and signed by the Chair.

17/18/WAC Matters and Actions Arising From the Minutes

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<p><u>Matters Arising</u></p> <p>Member of public raised concern about unsuitable site for the location of containers at Canoe Club.</p> <p>If the new application to move the containers is refused Cllr Cantrill will write to the Planning</p>	<p>Councillor Cantrill</p> <p>Head of Property Services (as WCAC Lead Officer)</p>	<p>Feedback at next WCAC 18/07/17</p>	<p>The containers had now been moved to a more acceptable location. Further work was on-going to improve the appearance of the site.</p>

Committee on behalf of WCAC to ask for the original permission to be revoked.			
<u>Matters Arising</u> Cllr Cantrill on behalf of WAC will liaise with strategic partners to investigate ways of address residents' concerns of street capacity limits.	Councillor Cantrill	Feedback at next WCAC 18/07/17	This matter has been dealt with elsewhere and was removed from the action list.
<u>Matters Arising</u> Cllr Gillespie will arrange a meeting with officers and facility staff in the Guildhall to make the defibrillator more accessible.	Councillor Gillespie	Feedback at next WCAC 18/07/17	City Councillors had been offered training in defibrillator use. The Guildhall had been access as an unsuitable location for a public access defibrillator due to the limited opening hours.
<u>Matters Arising</u> Ward Councillors to ask officers to investigate nuisance issue reported by residents of Richmond Road	Councillors Cantrill and Holland Planning Enforcement Officers	Feedback at next WCAC 18/07/17	See open forum notes.

regarding property used by Airbnb.			
<p><u>Open Forum</u></p> <p>Councillor Nesthingha to receive an update from the County Council's Highways Officer Andy Bahram. Andy confirmed that he will raise the issue with the Tree Officer to see if the roots can be removed without damaging the tree. Alternatively, the path could be re-profiled to make it safer.</p>	Councillor Nesthingha	Feedback at next WCAC 18/07/17	Officers had reported that this might be possible. However, work had not yet been completed. Retain on action sheet until completed.
<p><u>Open Forum</u></p> <p>Councillor Nethsingha to ask Wendy Young if the Lammas Land bins are temporary; and if so, when would they be removed? Or, if they are permanent, will they be fixed</p>	Councillor Nethsingha Wendy Young	Feedback at next WCAC 18/07/17	<p>This matter would be considered further later in the year when the summer season was over and a more permanent solution could be investigated.</p> <p>Consultations would be undertaken with stakeholders regarding a</p>

properly into the ground?			Management Strategy which could include more varied use of the land for community and commercial use.
<p><u>2016/17 S106 Priority-Setting Round WAC</u></p> <p>The Urban Growth Project Manager to find out whether grass damaged during the Shelly Row play area refurbishment works would be made good as part of the S106-funded project (or advise a suitable alternative officer).</p>	Tim Wetherfield	Feedback at next WCAC 18/07/17	<p>From: John Parrott Sent: 10 March 2017 Subject: Shelly Row play area</p> <p>The grassed area will be repaired but we have been waiting for better weather. If action was taken too early we would have actually made matters worse. This should be done in the next couple of weeks.</p>
<p><u>Open Forum</u></p> <p>Councillor Bick to feedback at next WAC regarding powers the City Council may exercise to bring the</p>	Councillor Bick	Additional feedback	The current owner of the site was committed to bringing the building back into use. An asset Manager had been appointed and various enquiries and suggestions were under consideration for the future use of the

disused cinema on Hobson Street back into use.			building.
--	--	--	-----------

17/19/WAC Open Forum

Members of the public asked a number of questions, as set out below.

1. **A member of the public raised concerns about the continued use of a three storey, residential property being used as an Airbnb short let. Residents stated that noise and anti-social behavior was making their lives difficult.**

The Director of Planning and Economic Development, Stephen Kelly, stated that the issue of Airbnb use was complex as it covered three legal and policy areas. It was hard to regulate as it went largely unnoticed. Investigations were underway with other authorities to see if any solutions were working elsewhere. Changes to Licensing regulations were expected in September and this might offer a better solution than existing planning regulations.

This was a national issue and current policy did not adequately regulate the problems caused.

Councillor Nethsingha suggested that members of the public should keep a diary of any disturbances or incidents of anti-social behaviour.

Action Point:

The Director of Planning and Economic Development, undertook to produce a briefing note for members regarding this matter.

2. **Lilian Rundblad requested West Central Committee's support for a LHI bid for double yellow lines on Carisbrooke Road.**

Councillor Nethsingha said that this was a County matter and outside the remit of this committee.

3. **Colin Rosenstiel stated that the street lighting on Parker's Piece had not been repaired despite being reported to council officers a number of times over a period of some months.**

Councillor Bick suggested that there was a similar problem with lighting to the Bus Shelter ???

17/20/WAC Policing and Safer Neighbourhoods

The Committee received a report from Sgt Kevin Misik regarding policing and safer neighbourhoods trends.

The report outlined actions taken since the last reporting period. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous priorities and engagement activity were noted as detailed in the report.

Members of the public asked a number of questions, as set out below.

1. Nationally acid and ammonia attacks are attracting press comment. Is this a problem locally?

Inspector Leadbeater stated that gang culture was spreading and that gang tactics had been copied locally. There had been incidents of ammonia attacks in the city in the last six months.

2. At the recent Midsummer Fair various individuals with police powers were present. Were these out of county officers appointed by the Chief Inspector of Cambridgeshire police?

All police officers attending this event had been approved by the Chief Inspector of Cambridgeshire police.

3. There appears to be a large increase in cycle theft. Why isn't more action being taken?

The statistics show that there is an increase in cycle theft. However, current policing prioritises people over property.

The Committee expressed disappointment that cycle theft was regarded as a low-risk crime and suggested that this was a crime against young people who could be put at risk if their only means of transport was stolen.

Councillor Gillespie stated local residents had complained that drug dealing was taking place in the street and that this should be a priority for the police.

Councillor Bick felt that the categories covered by the priorities suggested were too broad and that more focused approach produced better results. He suggested losing rough sleeping as a priority was disappointing however partnership working to resolve the wider problems might produce better results.

Sgt Misik stated that the priorities were necessarily broad and that this approach would allow the police to add value locally.

Inspector Leadbeater stated that a number of out of county criminal and drug dealers had been arrested in recent weeks.

Counselling Gehring expressed disappointment at the new approach to setting priorities. He suggested that Area Committees should be allowed to adopt a bottom-up approach with suggestions coming from the community.

The Committee discussed the suggested priorities:

1. Street-based anti-social behaviour.
2. Road safety.
3. Youth-related anti-social behaviour.
4. Alcohol-related violence and disorder.
5. Taxi issues.
6. Licensing issues.

Councillor Nethsingha suggested that based on the Committee's discussions, priorities 1, 3 and 4 appeared to reflect the Committee's concerns.

The committee also requested that action be taken on cycle theft but agreed not to make this a priority.

The following priorities were **unanimously agreed**:

- i. Street-based anti-social behaviour.
- ii. Youth-related anti-social behaviour.
- iii. Alcohol-related violence and disorder.

17/21/WAC Street Scene in Historic City Centre

The Committee received a presentation from the Christian Brady the Principal Conservation and Design Officer regarding the Street Scene in the Historic City Centre.

The presentation outlined the difficulties faced in preserving a beautiful and historically significant city whilst maintaining it as a vibrant place that people wanted to be a part of. The conflicting demands of traffic, tourists, modern street furniture, utilities and the need to protect the views of famous landmarks and picture postcard visual aspects were discussed.

The Officer confirmed that the Conservation Area Appraisal had recently been updated. The updated document would be available shortly on the Council's website.

The Director of Planning and Economic Development, Stephen Kelly, stated that further work was on-going to commission research and consultation work. The project would map out the ways the spaces were currently used and would inform a future strategy. The project would be funded by the Greater Cambridgeshire Partnership.

The Officers invited the Committee and members of the public to discuss the strengths and weaknesses of the City. The following points were raised:

1. The City was important and deserved Unesco World Heritage Status.
2. All traffic should be excluded from the central area.
3. City centre workers need to be able to use public transport for work.
4. The intimate scale of the centre was valued.
5. Tourists block important cycle and pedestrian routes into the City and needed to be managed.
6. Fears were raised about the potential impact of light rail or other future transport options.
7. The migration of Cambridge University to the fringes of the City with the possibility of the City becoming a sterile environment was a concern.
8. The opportunity to turn the City into a people centred space as had been achieved elsewhere (New York).
9. The working title of the project (Spaces and Movement SPD) was agreed to lack impact.
10. Concerns were raised about getting this project wrong with resulting permanent damage to the City Centre.

The Director of Planning and Economic Development thanked those present for their contributions and assured them that the project would seek a coherent change strategy.

The meeting ended at 9.05 pm

CHAIR

COMMITTEE ACTION SHEET

Committee	West/Central Area Committee
Date	18/07/2017
Circulated on	July 2017
Updated	18/09/17

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<p><u>Open Forum</u></p> <p>Councillor Nethsingha to receive an update from the County Council's Highways Officer Andy Bahram. Andy confirmed that he will raise the issue with the Tree Officer to see if the roots can be removed without damaging the tree. Alternatively, the path could be re-profiled to make it safer.</p>	<p>Councillor Nethsingha</p>	<p>Feedback at next WCAC 28/09/17</p>	<p>Officers had reported that this might be possible. However, work had not yet been completed. Retain on action sheet until completed.</p>
<p><u>Open Forum</u></p> <p>Councillor Nethsingha to ask Wendy Young if the Lammas Land bins are temporary; and if so, when would they be removed? Or, if they are permanent, will they be fixed properly into the ground?</p>	<p>Councillor Nethsingha</p> <p>Wendy Young</p>	<p>Feedback at next WCAC 28/09/17</p>	<p>This matter would be considered further in later in the year when the summer season was over and a more permanent solution could be investigated.</p> <p>Consultations would be undertaken with stakeholders regarding a Management Strategy which could include more varies</p>

			use of the land for community and commercial use.
<u>Open Forum</u> Ward Councillors to ask officers to investigate nuisance issue reported by residents of Richmond Road regarding property used by Airbnb.	Stephen Kelly	Next WCAC 28/09/17	The Director of Planning and Economic Development, undertook to produce a briefing note for members regarding this matter.
<u>Open Forum</u> Councillor Bick to investigate why repairs to lighting on Parker Piece and Bus Shelters had not been repaired.	Councillor Bick / Officers	Next WCAC 28/09/17	

Environmental Report



Cambridge West Area February to July 2017

Contents

1. Introduction	3
2. Target setting and recommendations.....	3
3. Routine activity.....	4
4. Specific issues and actions	5
5. Environmental Data	6
Private Realm [West Central Area]	6
Public Realm Data	7
Public Realm Enforcement [Castle]	7
Public Realm Enforcement [Market].....	9
Public Realm Enforcement [Newnham]	11
Dog Warden Service [West Area]	13
Operations cleansing data by ward [West Area]	14
Waste and Recycling Data [City wide]	17
6. Environmental Community and Proactive Works	20
7. Environmental Volunteers	21
8. Key contacts	22
Officers.....	22
Issues.....	23
9. Resources.....	24
10. Appendices	26

1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations

The following are suggestions for members on what action could be considered for priority within the West Area for the upcoming period.

Continuing priorities*

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Dog warden patrols to target irresponsible dog owners on Midsummer Common Justification: In November there were three reports of intimidating or uncontrolled dogs on Midsummer Common. Dog warden patrols are planned to focus on this area at key times and to gather intelligence / speak to dog owners about the issues in the area, dog fouling continues to be an issue in this area and officers recommend further works are done on the open space. .

New priorities

Number	Priority details
3	Enforcement patrols to address abandoned vehicles in the Castle Ward. Justification: Officers have received an increase of abandoned vehicles for the Castle ward over the past year (written and verbal) and this priority has been included to tackle the issue and undertake proactive patrols to some of the hot spot areas.

* Amendments to continuing priorities are shown in italics

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.
Action Taken	<p>Regular proactive and reactive patrols undertaken to address the issues of trade waste illegally deposited and littering.</p> <p>During this period numerous fixed penalty notices were issued for littering, including Fitzroy Street, New Square, Burleigh Street, Bridge Street and Fisher Square. Several businesses within the city have been engaged with making educational visits, and have pledged to the litter voluntary code, which promotes responsible litter management; this also includes schools and colleges within the cities geographical area.</p> <p>There have been numerous fines issued to business regarding their breach of statutory waste notices, as well as business being issued notices regarding their waste duty of care. The enforcement team are working closely with charity shops in the city regarding fly tipping. Some business within the city has been issued with the higher range fixed penalties for fly tipping commercial waste where there have been large quantities of waste dumped by the business.</p>
Current Situation:	Ongoing
Priority 2	Dog warden patrols to target irresponsible dog owners on Midsummer Common
Action Taken	<p>Over 35 hours of patrols were conducted by the dog wardens and enforcement team during the period; during this time two individuals were witnessed failing to clear up after their dog on the priority area. Educational advice was provided to dog walkers and individuals that the dog wardens came across on their patrols. Officers have recommended that this patrol should continue as dog fouling has been highlighted as an issue.</p>
Current Situation:	Ongoing

5. Environmental Data

Private Realm [West Central Area]

Period	Activity	Investigations	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Feb 2017 to July 2017	Pest Control	83	N/A	N/A	N/A	N/A
Feb to Jul 2016	Noise Complaints	36	†	0	0	0
Feb to Jul 2017		47		1	0	0
Feb to Jul 2016	Refuse/ Waste Complaints	4	Error! Bookmark not defined.	0	0	0
Feb to Jul 2017		5		0	0	0
Feb to Jul 2016	Other public health complaints‡	6	Error! Bookmark not defined.	0	0	0
Feb to Jul 2017		4		0	0	0
Feb to Jul 2016	Private Sector housing standards	22	Error! Bookmark not defined.	0	0	0
Feb to Jul 2017		20		0	0	0

† All complaints will generally have at least one such action

‡ Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement [Castle]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Feb to Jul 2016	Abandoned vehicles	10	N/A	N/A	0	0	0
Feb to Jul 2017		10			0	0	0
Feb to Jul 2016	Nuisance vehicles [§]	0	0	N/A	0	0	0
Feb to Jul 2017		0	0		0	0	0
Feb to Jul 2016	Derelict cycles	39	N/A	N/A	N/A	N/A	N/A
Feb to Jul 2017		29					
Feb to Jul 2016	Domestic waste	3	1	0	0	0	0
Feb to Jul 2017		5	0	0	0	0	0
Feb to Jul 2016	Trade waste	7	3	0	1	0	0
Feb to Jul 2017		1	0	0	0	0	0
Feb to Jul 2016	Litter	8	0	0	6	0	0
Feb to Jul 2017		0	0	0	0	0	0
Feb to Jul 2016	Illegal camping	1	N/A	1	N/A	0	0
Feb to Jul 2017		0		0		0	
Feb to Jul 2016	Illegal advertising	13	8	NA	0	0	0
Feb to Jul 2017		0	0		0	0	0

[§] Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Castle public realm enforcement data

- Ten abandoned vehicles were investigated and one vehicle was found to be abandoned on Yeoman Drive and was subsequently removed.
- Twenty nine derelict cycles were removed from across Castle. The number of cycles removed as abandoned in the area usually varies between 15 and 30 bi-annually.
- There were five cases of dumped domestic waste investigated, but no evidence was found for the person responsible in the majority of cases.
- There was one case of trade waste investigated, and the case is still ongoing.
- There have been no significant changes in the enforcement investigations and outcomes compared to the same period in 2016.

Public Realm Enforcement [Market]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Feb to Jul 2016	Abandoned vehicles	4	N/A	N/A	0	0	0
Feb to Jul 2017		2			0	0	0
Feb to Jul 2016	Nuisance vehicles**	0	0	N/A	0	0	0
Feb to Jul 2017		0	0		0	0	0
Feb to Jul 2016	Derelict cycles	292	N/A	N/A	N/A	N/A	N/A
Feb to Jul 2017		247					
Feb to Jul 2016	Domestic waste	20	4	0	3	0	0
Feb to Jul 2017		31	0	0	3	0	0
Feb to Jul 2016	Trade waste	31	13	0	3	0	0
Feb to Jul 2017		77	15	15	36	0	0
Feb to Jul 2016	Litter	109	0	0	93	0	7
Feb to Jul 2017		145	0	0	143	0	6
Feb to Jul 2016	Illegal camping	6	N/A	6	N/A	0	0
Feb to Jul 2017		4		4		0	0
Feb to Jul 2016	Illegal advertising	7	1	N/A	0	0	0
Feb to Jul 2017		2	0		1	0	0

Page 23

** Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Market public realm enforcement data

- Two abandoned vehicles were investigated but neither of the vehicles was found to be abandoned.
- Two hundred and forty seven derelict cycles were removed from across Market. The number of cycles removed as abandoned in the area usually varies between 100 and 250 bi-annually.
- There were thirty one cases of domestic waste investigations conducted in the area; sixteen cases had no suspects or evidence in them, three fixed penalties were issued for littering and fly tipping domestic waste and subsequently paid, and a number of cases are still ongoing.
- Seventy seven cases of trade waste were investigated in the Market area. In fifteen cases businesses were written to and complied with requests for their waste transfer information and were issued a warning letter. Twenty three businesses were fined for failing to comply with a statutory notice and control their waste and thirteen businesses were fined for littering or fly tipping.
- There were one hundred and forty three cases of litter investigated in the Market area and one hundred and forty three fixed penalty notices was issued, which included littering on foot at Burleigh Street, Drummer Street, Green Street, Petty Cury, Regent Street, Sidney Street and St Andrews Street, six cases have not been paid and the matter referred to the council's legal team.
- There were four cases of illegal camping, on Jesus Green and Jubilee Gardens, notices were issued to the suspects and the tents were removed by the owner within the 24 hour period.
- There were two cases of illegal advertising; one repeat offender was issued with a formal notice and in the other case the suspect was issued a verbal warning and collected their impounded banner.
- There are has been a focus on trade and domestic waste, as well as litter within the city centre and there has been an increase in the enforcement investigations and outcomes compared to the same period in 2016.

Public Realm Enforcement [Newnham]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Feb to Jul 2016	Abandoned vehicles	10	N/A	N/A	0	0	0
Feb to Jul 2017		10			0	0	0
Feb to Jul 2016	Nuisance vehicles ^{††}	0	0	N/A	0	0	0
Feb to Jul 2017		0	0		0	0	
Feb to Jul 2016	Derelict cycles	27	N/A	N/A	N/A	N/A	N/A
Feb to Jul 2017		25					
Feb to Jul 2016	Domestic waste	4	1	0	0	0	0
Feb to Jul 2017		7	0	0	2	0	0
Feb to Jul 2016	Trade waste	3	1	0	1	0	0
Feb to Jul 2017		4	1	0	1	0	0
Feb to Jul 2016	Litter	3	0	0	2	0	0
Feb to Jul 2017		4	0	0	4	0	0
Feb to Jul 2016	Illegal camping	3	N/A	3	N/A	0	0
Feb to Jul 2017		6		4		0	0
Feb to Jul 2016	Illegal advertising	0	0	N/A	0	0	0
Feb to Jul 2017		0	0		0	0	

Page 25

^{††} Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Newnham public realm enforcement data

- Ten abandoned vehicle inspections were conducted, and one vehicle was subsequently found to be abandoned on Champneys Walk and was removed.
- Twenty five derelict cycles were removed from across Newnham. The number of cycles removed as abandoned in the area usually varies between 20 and 30 bi-annually.
- There were seven cases of domestic waste investigated in the ward, in four cases no suspects could be identified, two cases resulted in fixed penalty notices for fly tipping at the Lammas Land Recycling Centre, both of which were subsequently paid and another case is still ongoing.
- There were four cases of trade waste investigated in the period, in two cases warnings were issued to the businesses (one written and one verbal), in one case a business was fined for breaching a statutory Section 47 / waste receptacles notice and one case is still ongoing.
- Four cases of littering were investigated and individual was issued a fixed penalty notice for littering on foot; all of the fixed penalty notices were subsequently paid.
- There were six cases of illegal camping near to the Fen Causeway and Lammas Land area; in four cases it was necessary to serve a warning notice and the owners of the camps removed their belongings within 24 hours.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2016.

Dog Warden Service [West Area]

Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Feb to Jul 2016	Stray dogs	9	1	0	8	0	Four other stray dog call was received, but the dog was collected by their owner before the dog warden attended
Feb to Jul 2017		9	3	1	5	0	Eight other stray dog call was received, but the dog was collected by their owner before the dog warden attended

Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Feb to Jul 2016	Dog control orders: Fouling	2	0	0	2	0	0
Feb to Jul 2017		7	0	0	3	0	0
Feb to Jul 2016	Dog control orders: Exclusion	0	0	0	0	0	0
Feb to Jul 2017		0	0	0	0	0	0
Feb to Jul 2016	Dog control orders: Leads	0	0	0	0	0	0
Feb to Jul 2017		0	0	0	0	0	0
Feb to Jul 2016	Other dog complaints ^{‡‡}	2	0	0	0	0	0
Feb to Jul 2017		3	0	0	0	0	0

Summary of dog warden data:

Two fixed penalty notices were issued for failing to clear up dog fouling on Midsummer Common, and one for Christs Pieces. All three fixed penalties were subsequently paid.

^{‡‡} Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

Operations cleansing data by ward [West Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
Feb to Jul 2016	Fly tipping	74	13	47	14
Feb to Jul 2017		33	5	25	3
Feb to Jul 2016	Offensive graffiti ^{§§}	4	1	3	0
Feb to Jul 2017		7	0	4	3
Feb to Jul 2016	Detrimental graffiti ^{***}	310	49	259	2
Feb to Jul 2017		76	11	60	5
Feb to Jul 2016	Needles	583	483 needles (16 instances)	53 needles (3 instances)	3 needles (2 instances)
Feb to Jul 2017		442	152 needles (12 occasions)	290 needles (22 instances)	0
Feb to Jul 2016	Shopping trolleys	25	3	21	1
Feb to Jul 2017		16	4	11	1

^{§§} Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

^{***} Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

Summary of operations cleansing data:

- Of the seven fly tips for the Castle ward, all were singular incidents; no other particular trends with types of fly tipped material were identified in this period.
- There were twenty five fly tips cleared from the Market ward, of this the majority were waste left on the street. No other trends were identified in this period.
- Of the three fly tips that were found in the Newnham ward, no particular trends with types of fly tipped material were identified in this period.
- In Newnham, offensive language graffiti was removed from public toilet walls at Lammas Land in July, and offensive wording and pictures of human anatomy were removed from the public toilets on in June, and reference to Nazi's were removed from a tree trunk on Fen Causeway in June 2017. In Market, pictures of human anatomy were removed from Grand Arcade car park in June, swear words were removed from bus shelter on New Square in June, offensive wording was removed from electrical box on Downing Street in May and offensive wording was removed from a wall on King Street in March 2017.
- Market ward has had a decline in the amount of detrimental graffiti instances from 259 in 2016 to 60 in 2017. The council continues to respond to all reports of graffiti and undertaking proactive patrols and monitoring of hot spots. In addition within the city centre, the rapid response team is available to Cambridge BID businesses during the usual call out times to tackle issues as graffiti.
- There were 12 instances of needles in the Castle ward between February and July 2017, the locations of the needle finds are as follows:
 - Seven needles were removed from near a bench at Histon Road recreation area in Castle ward in July.
 - A bag containing an estimated 50 needles was removed from the top of a storage bin in a parking area in Howes Place in in May.
 - Fifteen needles were removed from the front of the old Police station at Cambridgeshire County Council in Castle Street was cleared in March.
 - At St Peters Church needles were removed on multiple occasions: five cleared in March, one cleared in April, eight needles were removed in June (on one occasion two needles, and on another date six needles were cleared). In July there were multiple dates and a total of 66 needles were cleared (on separate dates the clearances were four needles, 25 needles, 2 needles, 10 needles and 25 needles were found by construction workers).
- There were 22 instances of needles in Market ward between February and July 2017, the location of the needle finds are as follows:
 - Two needles were cleared from James Street in July.
 - Five needles from bin store at Beaufort Place in July and on a second occasion a bag containing 25 loose needles were removed from a bin store at Beaufort Place in the same month.
 - Two needles were removed from Jesus Green toilets on two separate dates in July.
 - Two needles were removed from outside St Giles Court, one in June and one in July.
 - Seventy needles were removed from the community Orchard in Midsummer Common in July
 - Seventeen needles were removed from the top of a private bike shelter on Parsonage Street in July.

- One hundred and eighteen needles were removed from Jordan's Yard in June by an Enforcement Officer.
- Two needles cleared from behind Eden Chapel on Fitzroy Street in June, a further two needles were removed from Fitzroy Street in March.
- Twenty one needles were removed from a car park in Mill Lane in June; a further needle was removed from the area in April.
- At Regent Terrace seven needles were removed in May on two separate dates (two needles on one date, and five on a later date).
- One needle was removed from outside Mandela House in May.
- One needle was cleared from Round Church Street in May
- In Brunswick Terrace one needle was cleared in April.
- Ten needles were removed from external stairwell to university building opposite Grand Arcade on Corn Exchange Street in in April.
- One needle was removed from Petty Cury in March and two needles cleared from Emmanuel Street in March
- Three trolleys were impounded as abandoned.

Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity	Q1 Apr-Jun	Q2 Jul to Sept	Q3 Oct to Dec	Q4 Jan to Mar	Year End Total
Recycling rate – dry recycling 2016/17	21.4%	22.6%	TBC (Performance figures pending verification)	TBC (Performance figures pending verification)	TBC (Performance figures pending verification)
Recycling rate – dry recycling 2015/16	21.4%	21%			
Recycling rate – composting 2016/17	33%	32.3%			
Recycling rate – composting 2015/16	23.8%	22.3%			
Amount collected for disposal 2016/17	54.4%	54.9%			
Amount collected for disposal 2015/16	54.8%	56.7%			
No of press releases issued	3	4	2	2	11
No of 2 nd blue bins delivered	161	220	97	131	439
No of 2 nd Green bins delivered	46	51	NA	33	NA
Number of 3 rd and 4 th green bins registered	3	1	83	3	89
No. of bins changed from standard to small	30	4	3	2	39
No of events attended	12	8	6	3	29
No of people spoken to	730	352	100	160	1342
No of Kitchen Caddies given out at events ^{†††}	460	288	176	156	1080
No of recycling champions (RC) at events	8	8	13	5	34
No of new RC recruited	2	0	2	2	6

^{†††} Excludes caddies given out via council receptions

Amount of rubbish/recycling collected at events (tonnes)	Total 36.96 tonnes 27.76 T rubbish 9.2 T recycled	Total 9.72 tonnes Rubbish:8.1 Recycled:1.62	TBC	Total 14 tonnes	TBC
Amount of goods (clothes, books etc.) collected via the British Heart Foundation and college campaign.	N/A	N/A	80 tonnes	NA	80 tonnes
No of community/school visits to AmeyCespa	11	13	17	NA	41

Summary of Waste and Recycling Data

Total recycling rate for Q1 is 54.4%; this is combined data for the shared waste service with South Cambs.

April- June events attended

Morley Memorial Primary School talk
 Backthorn Close door knocking
 SAT Cambridge
 Thorpe Way community day
 Colville Road Primary School recycling stall
 St Bedes Community day
 Whitehill Road community day
 Arbury Carnival
 Spinney School Cherry Hinton recycling stall
 Chesterton Festival
 Chesterton Community Day
 Ekin Road community day

Total Recycling rate for Q2 is 54.9% for the shared waste service.

Events attended are:

Hanover Community Day
 Milton Country Park parklife
 Kingsway Community day
 Cambridge Folk Festival
 Queen Edith Community day

Trumpington, Gilpin Place door knocking
Fulbourn Talk to the Women's Group
Community action day at The Ship Pub

Total recycling rate for Q3 is not set yet pending end of year verification.

Events attended are:

Cherry Hinton Hall Friends of Cherry Hinton Hall CAD
Ditton Fields CAD
Newnham College Time Credit talk
Amey Waste Management Park Tour
Wesley Methodist Church Cambridge Carbon Footprint Circular Cambridge Event
Mitcham's and Merrier Christmas Market

Total recycling rate for Q4 is not set yet pending end of year verifications

Events attended are:

Milton Road library talk
Milton School Caddy Handout
ARU Accommodation Fair

3
3

6. Environmental Community and Proactive Works

Streets and Open Spaces place a high level of emphasis on community engagement and involvement with local residents and community groups.

This section reports on the community and Streets and Open Spaces (SOS) volunteer works, Community Payback work as well as proactive works undertaken in the previous period:

Task	Paradise Nature Reserve
Action Taken	Along with the help of six volunteers the ranger moved the route of a path in the nature reserve to avoid some wet low ground and to encourage the growth of a rare plant species, Butterbur.
Current Situation	Completed

Task	Ward Walkabouts
Action Taken	A ward walkabout with attendance and support from City Ranger, local ward councillors and relevant residents took place in McManus Estate. Public realm management issues were resolved or forwarded to relevant departments and potential areas for environmental improvement projects were identified.
Current Situation	Completed

Task	Community Payback
Action Taken	Various jobs in the West with the help of Community Payback. One of these being the edging and clearance of the path along Richmond Road path and a wood chip path at Lammas Land car park.
Current Situation	Completed

7. Environmental Volunteers

Time Credits:

You can earn Time Credits for your time as an inspector. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive

Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated council officer and our Open Spaces team you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Work with a variety of council departments and other agencies to solve problems that you find on your streets.

And many more! As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community

To find out more contact Rina Dunning on caterina.dunning@cambridge.gov.uk or 01223 458084.

Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. Cambridge City Council and South Cambridge District Council are looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

For more information about how to become a recycling champion please contact the Recycling Coordinator Birgitta Laurent at birgitta.laurent@cambridge.gov.uk or telephone 01223 458 240.

8. Key contacts

Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Senior Operations Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	Paul.Jones@cambridge.gov.uk
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
West Area Ranger: Richard Allen	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
City Centre Ranger: Chris Lowndes			
Public Realm Enforcement (West team):	Castle: Sharron Munro	01223 458581	streetenforcement@cambridge.gov.uk
	Market and Newnham: Andy Hine and Steve Phillips	01223 458579 / 01223 457638	
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	Caterina.dunning@cambridge.gov.uk
Recycling Co-ordinator	Birgitta Laurent	01223 458240	birgitta.laurent@cambride.gov.uk
Out of Hours	Emergency calls	0300 3038389	N/A

Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	cityrangers@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	dogwarden@cambridge.gov.uk

Page 37

9. Resources

The following are suggestions that members of the West Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Remaining bins stocks for the city have been reallocated across all wards to ensure that bins are installed where required.

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	9	0
Market	7	2
Newnham	2	3

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Castle	Storey's Way (pedestrian traffic lights – junction with Huntingdon Road)	March 2015	
Castle	Northampton Street (opposite Kettles Yard)	June 2017	
Castle	Howes Place (junction Huntingdon Road)	March 2015	
Castle	Carisbrooke Road – near Mayfield School	March 2015	
Castle	Carisbrooke Road (junction with Histon Road)	March 2015	
Castle	Warwick Road (near Windsor Road alleyway)	March 2015	
Castle	Carisbrooke Road (green triangle behind Mayfield School)	March 2016	
Castle	Histon Road (near to Gilbert Close)	January 2017	
Castle	All Souls Lane / Huntingdon Road	August 2018	
Market	Park Street (near car park)	July 2015	
Market	Park Street (near ADC theatre)	July 2015	
Market	King Street (near Pikes Walk)	August 2015	
Market	City Road (near Superdrug)	March 2016	
Market	Fitzroy Street (alleyway to side of Next)	March 2016	
Market	Sussex Street (in central area)	February 2016	
Market	East Road (outside the County Court)	May 2016	
Newnham	Coton footpath (junction with Wilberforce Road)	March 2015	
Newnham	Burrell's Walk (junction with Grange Road)	May 2015	

Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	1	2
Market	0	1
Newnham	2	1

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Newnham	Carisbrooke Road (near Histon Road junction)	March 2015	
Newnham	Gough Way (near to Penarth Place)	March 2015	
Castle	Carisbrooke Road (near Histon Road junction)	March 2015	

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Castle	0	13
Market	0	13
Newnham	0	13

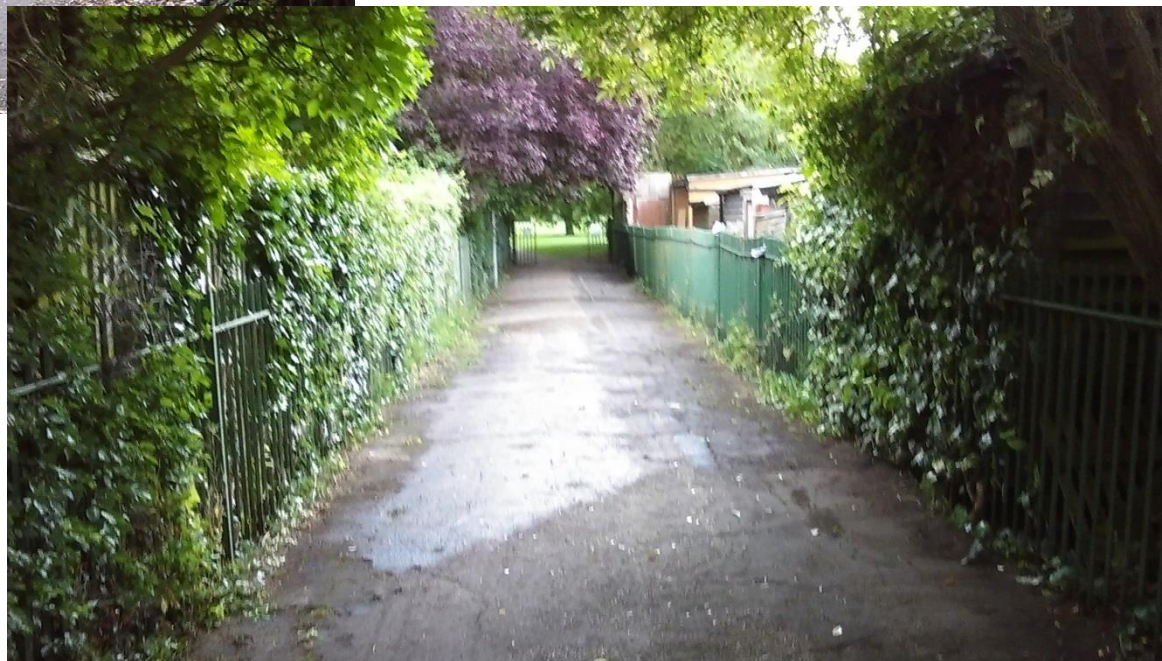
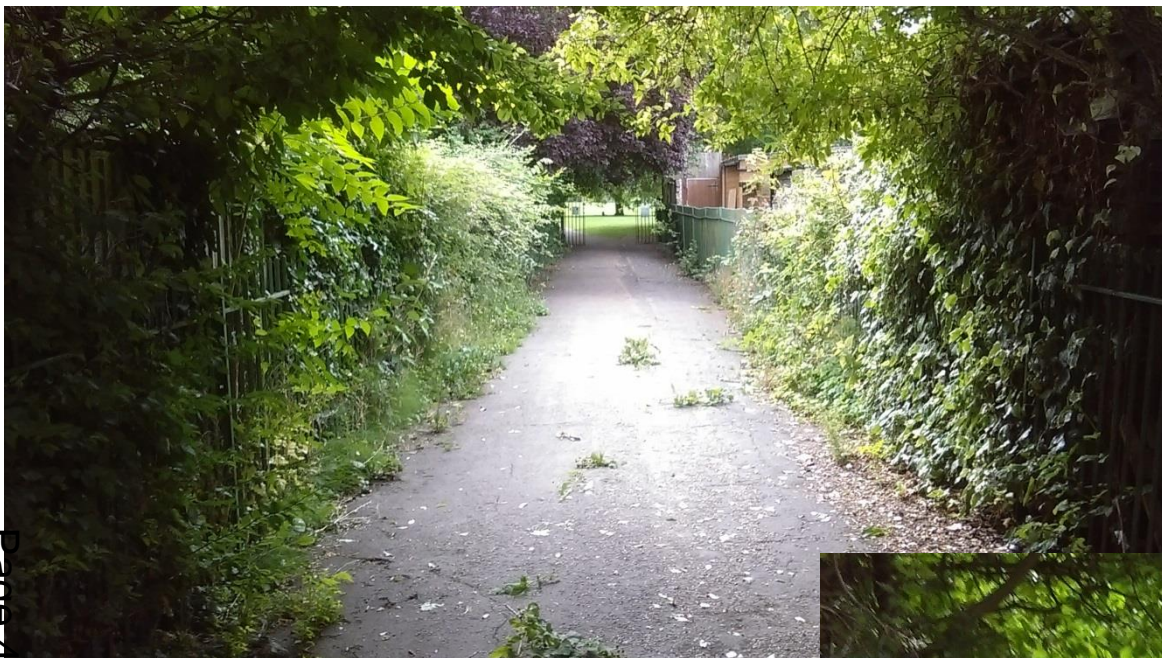


10. Appendices

Photograph of Grafton Street before and after cleansing by City Rangers



Photograph of Richmond Road before and after cleansing by City Rangers



Page 41

Photograph of the works completed at Paradise Nature Reserve before and after



Page 42



Photograph of works completed at Lammas Land car park



Page 43

This page is intentionally left blank